



GALILEO[™]



Galileo from Sabre

Quick Reference Card

GN 523/2.1

For additional copies of this card, or many other customer support documents, please contact your Galileo Account Executive or search your country Galileo web presence.

Security		
	Sabre	Galileo (H/SON H/SOF)
Sign on to computer	SI*	SON/ZAW
Sign off the computer	SO*	SOF
Display all work areas	*S*	OP/W*
Information and Help		
	Sabre	Galileo (H/HELP)
Display index of information chapters	F*FOX	GG*
Request help	F*FOX/CAR	H/ or HELP
Encode and Decode		
	Sabre	Galileo (H/ENCO H/DECO)
City - encode	W/-CC JERSEY	.CE JERSEY
City - decode	W/*NYC	.CD NYC
Country - encode	HCCC FINLAND	.LE FINLAND
Country - decode	HCCC AU	.LD AU
Airline - encode	W/-AL IBERIA	.AE IBERIA
Airline - decode	W/* EI	.AD EI
Equipment - encode	W/EQ-FOKKER	.EE FOKKER
Equipment - decode	W/EQ*744	.ED 744
City Record	N/A	.CR LHR
Scrolling		
Entry	Sabre	Galileo (H/SCRO)
Move down	MD	MD
Move up	MU	MU
Move bottom	MB	MB
Move top	MT	MT
Timatic		
	Sabre	Galileo (H/TI-)
Display timatic menu	TIFV TIFH & TIFA	TI-

Printing		
	Sabre	Galileo (H/P- H/TKP)
Print all fields of a BF	DIT+DPI	P-*ALL
Print ticket-itinerary invoice-issue MIR for all passengers	W+DP+BP	TKP
Print ticket only	W+	TKPDTD
Create electronic ticket	W+ETR	TKPET
Air Availability Display		
	Sabre	Galileo (H/AVAI)
Availability for today	1STOLON	ASTOLON
More availability	1*	A*
Availability by date and time	118JULNYCCPH 1400	A18JULNYCCPH 1400
Availability by airline	127JULFRA ROM+LH	A27JULFRAROM/LH
Direct link to carrier	127JUL ROMMIL @AZ	A27JULROMMIL *AZ
More from carrier link	1@AZMD	AM*AZ
Timetable		
	Sabre	Galileo (H/TIME)
View timetable by date and city pair	N/K	TT23JANMOWBUH
Convert availability display to timetable	N/K	TT
Convert timetable to availability display	N/K	A
Minimum Connecting Time		
	Sabre	Galileo (H/MCT)
Display minimum connecting time	T*CT-JFK/AA	DCT

Sell, Change and Cancel Flights		
	Sabre	Galileo (H/O H/CANC H/CHAN)
Reference sell flight	01C2	N1C2
Reference sell all flights	03C2Y3	N3C2Y3
Direct sell flights	0AY631C11JUL HELARN1	0AY631C11JULHELARN NN1
Sell open segment	0YYOPEN13FEB CPHFRADS1	0YYOPENYCPHFRA NO1
Create ARNK	0A	0A <i>or</i> Y
Change segment status	.1HK	@1HK
Change segment 2 to three passengers	N/K	@2/3
Rebook to F class	WC3F	@3/F
Cancel segment 2	X2	X2
Cancel itinerary	XI	XI
Building A Booking File		
	Sabre	Galileo
Display availability	1STOLON	ASTOLON
Reference sell flight	01Y1	N1Y1
Reference sell all flights	03Y1*	N3C2Y3
Price at best fare	WPNCB	FQBB
View rules summary	RS3	FN*3
Add name	-2HORN/SAMMR/ ANNMRS	N.2HORN/SAM MR /ANNMRS
Add home phone	90208 675894-R	P.LONH*0208 675894
Quote fare	WP	FQ <i>or</i> FQCUA
Add ticketing date	7TAW21DEC	T.TAU/21DEC
Assign seats	4G69A/9C	S.S6/9A/9C
Add form of payment	5-AX3700000000 +11/07	F.AX3700000000 /D1107
Add received field	6HARRIS/R MR	R.HARRIS/R MR
End the record	E	E <i>or</i> ET

Name Field		
	Sabre	Galileo (H/N.)
Add name field	-2WATKINS/OMR/ RMRS	N.2WATKINS/OMR/ RMRS
Add child name	-RYAN/TIM*CHD	N.1RYAN/TIM*CHD DOB24MAR98
Add infant name	3OSI YY INF ANN LEE	N.1LEE/SMRS+N.I/LEE/ ANN*DOB17DEC04
Change name 3 to Reed	-3@1REED/CMRS	N.P3@REED/CMRS
Delete name 3	-3@	N.P3@
Phone Field		
	Sabre	Galileo (H/P.)
Add agency phone	9 8 866 7755 STAR TRAVEL REF JAN	P.FRAT*88667755 STAR TRAVEL JAN
Add business phone	9 0208 675 9989-B	P.LONB*0208 675 9989
Change phone	92@02070 675 9989-B	P.2@LONB*0207 6759989
Delete phone	92@	P.2@
Ticketing Field		
	Sabre	Galileo (H/T.)
Add ticketing field	7T-A	T.T*
Add ticketing field with date	7TAW20DEC/TEXT	T.TAU/21DEC
Change ticketing field to ticketed	7@T-A	T.@T*
Delete ticketing field	7@	T.@

Received Field		
	Sabre	Galileo (H/R.)
Add a received from field	6HARRIS/D MR	R.HARRIS/D MR
Delete a received from field	6@	R.@
Address Field (Mailing) (Written)		
	Sabre	Galileo (H/W.)
Add address	5/MR LANE. 21 OAK RD 5/LONDON N21 4TL	W.MR LANE* 21 OAK RD* LONDON*P/N21 4TL
Change address	52@/NEW TEXT	W.@ NEW TEXT
Delete address	52-3@	W.@
OSI / SSR Fields		
	Sabre	Galileo (H/SI.)
Request (SSR) special meal (vegetarian)	4VGML	SI.VGML
Request (SSR) wheelchair by segment and passenger	4WCHR5-2.1	SI.P2S5/WCHR
Delete SSR request	45-2.1@	SI.P1S5@
Add OSI	3OSI YY VIP ROCK STAR	SI.YY*VIP ROCK STAR
Change OSI	31@YY VIP SCREEN STAR	SI.1@YY*VIP SCREEN STAR
Delete OSI	31@	SI.1@
Seat Selection		
	Sabre	Galileo (H/S. H/SM)
Display seat availability map by segment	4G3*	SA*S3
Display seat map from availability line	4G1*	SA*A1C
Request smoking, aisle seat	4GA/SA	S.SA
Request seat by segment and passenger	4G6/9AB-2.0	S.S6P1.2/9A.B
Cancel seat selection by segment	4GXALL	S.P2S6@

Remarks/Notepad		
	Sabre	Galileo (H/NP.)
Add remarks	5+ FREE TEXT	NP.FREE TEXT
Delete remarks	51@	NP.1@
Frequent Flyer / Mileage Membership		
	Sabre	Galileo (H/M.)
Add frequent flyer number	FFNUA-123456789	M.UA123456789
Delete number	FF1@	M.@
B/F Miscellaneous Entries		
	Sabre	Galileo (H/END)
End transact	E	E or ET
End transact and retrieve BF	ER	ER
Ignore	I	I
Ignore and retrieve as original	IR	IR
Retrieve BF	*LOCATOR	*LOCATOR
Retrieve BF by name	*-HARRIS	*-HARRIS
Redisplay BF	*A	*R
Display history	*H	*H
Repeat all customer data-all segments	ECAPD or ICAPD	REALLSALL
Review Booking File		
	Sabre	Galileo (H/RB.)
Review all	N/A	RB.18DEC*FREE TEXT
Change review date	N/A	RB.@1/22DEC
Delete review	N/A	RB.1@

Fare Display		
	Sabre	Galileo (H/FD)
Display fare from your city to another	FQ MAD	FDMAD
Display fare by date and specific carrier	FQHELFR A 11DEC-AY	FD11DECHELFR A/AY
Display fare rule by line number	RD3	FN*3
Display rule by line and paragraph number	RD3 <i>then</i> RD*2/4	FN*3/P2-4
Display fare routing information	\$/BA655	FR*2
Itinerary Pricing / Fare Quote		
	Sabre	Galileo (H/FQ)
Price adult fare, all passengers	WP	FQ
Price passenger 2	WPN2	FQP2
Best Buy Quote™	WPNC S or WPNCB	FQBB
Price child's fare	WPPCHD	FQ*C09
Price all segments with fare basis code	WPQBLXAP	FQ@BLXAP
Price specific selling / ticketing country	WPSPAR+TOSL	FQ.PAROSL
View fare quote ladder	NK	FQL2
View fare quote rules	RD2	FQN2
View fare quote rules and paragraph	RD2 <i>then</i> RD2/5	FQN2 <i>then</i> FN1
Informative Pricing / Fare Quote Planner		
	Sabre	Galileo (H/FQP)
Quote fare LON PAR round trip via YY	FSNLONPARLON	FQPLONPARLON
Quote fare NCE PAR MIA on 19 JUL via AF in C class	FSNCEPARMIA 19JUL C-AF	FQPNCE19JULPARMIA +AF@C

Convert Currency		
	Sabre	Galileo (H/FZS)
Convert from one currency to another	DC+GBP520.00/SEK	FZSGBP520.00SEK
Display bank selling rate (BSR) for specified currency	DC*USD	FZSUSD
Display IATA rate of exchange (ROE)	N/K	FZIHKD
Taxes		
	Sabre	Galileo (H/TAX)
Tax information by country name	TX*FRANCE	FTAX-FRANCE
Tax information by country code	TX*GB	FTAX-GB
Passenger facility charge (PFC) for airport code	PXC*MIA	FTAX*PFC-MIA
Queuing		
	Sabre	Galileo (H/Q)
Display queue count, all queues	QC/	QCA
Display queue count on specific queue	QC/97	QCB/97
Sign into queue	Q/97	Q/97
Ignore BF and return to bottom of queue	I	I
Sign out of queue and ignore	QXI	QXI
Remove BF from queue	QR	QR
Place BF on queue	QP/99	QEB/99
Print all BF on queue 99	N/A	QPRINT/B/99
Create queue message text	5 MESSAGE	NP.MESSAGE
Send message to general message queue at branch	QP/G	QEM/GL2

